



**Buhongwa College of Health and Allied Sciences  
(BUCOHAS)**

**NACTE Registration No. REG/HAS/208**

**P. O. Box 2904, Mwanza. Mobile: 0659 907 950 (TIGO)**

**0765246735 (Vodacom)**

**0689 360 489 (AIRTEL)**

**E-mail: bucohas@gmail.com**

**'For the Bright Future You Deserve'**

## **JOINING INSTRUCTIONS**

### **ACADEMIC YEAR 2021/2022 - SEPTEMBER INTAKE**

- 1. TECHNICIAN CERTIFICATE IN PHARMACEUTICAL SCIENCES**
- 2. TECHNICIAN CERTIFICATE IN PHARMACEUTICAL SCIENCES**
- 3. ORDINARY DIPLOMA IN PHARMACEUTICAL SCIENCES**

**NAME OF THE SELECTED STUDENT: .....**

#### **1. Welcome message**

Congratulations for being selected to join the Buhongwa College of Health and Allied Sciences (BUCOHAS) in the academic year 2021/2022 SEPTEMBER INTAKE. You have made the right choice to join the family of experienced professionals to enlighten your career and life in general.

#### **2. Location of the College**

The College is in Buhongwa at **Maliza Street (Mtaa wa Maliza)** along the Lwanhima road (just 2 km from a Buhongwa bus stop). You may ask bodaboda at Buhongwa Bus Stop to take you to '**Mtaa wa Maliza**' for a fare of just **1000/=**

#### **3. Date of Reporting for Registration**

All selected students should report at the college for registration on **1<sup>st</sup> September 2021**

#### **4.0 Payment of Tuition Fees and administration fees**

Fees are payable in full at the beginning of the academic year or in installments (up to four instalments).

**THE COLLEGE DOES NOT ACCEPT CASH OR MOBILE MONEY PAYMENT**  
**ALL PRESCRIBED FEES SHALL BE PAID DIRECTLY INTO THE COLLEGE BANK**  
**ACCOUNT WRITTEN BELOW:**

Account Name	<b>Buhongwa College of Health and Allied Sciences (BUCOHAS)</b>
Bank	<b>CRDB – Buhongwa Branch</b>
Account Number	<b>0150521787500</b>

#### **4.1 Tuition Fee and Administrative fees**

**The Tuition fee** can be paid in full at the beginning of the first semester or in **four equal installments**.

**The first installment must be paid before or during the registration process.**

**The administrative fees must be paid in full before or during the registration process.**

#### **4.2 Summary of Payments (FIRST YEAR STUDENTS)**

S/N	TYPE OF FEES	PAYMENTS		
		SEMESTER 1	SEMESTER 2	TOTAL
1.	<b>Tuition Fee</b>	<b>750,000</b>	<b>750,000</b>	
2.	<b>Administrative fees</b>			
	a) Registration Fee	8,000	0	
	b) Identity Card	7,000	0	
	c) Student Union	10,000	0	
	d) Caution Money	10,000	0	
	e) Field Work Supervision	100,000	0	
	f) Internal Examination	200,000	0	
	g) NACTE Quality Assurance	15,000	0	
	h) Ministry of Health National Examination*	150,000*	0	
	<b>TOTAL</b>	<b>1,250,000</b>	<b>750,000</b>	<b>2,000,000</b>

**\*The National Examination fee may change subject to the decision made by the Ministry of Health**

#### 4. Hostels Accommodation

The hostel is available at a cost of **150,000/=** per semester. The interested students should communicate with our office for confirmation before coming for registration through the following numbers **0659 907 950 (Tigo) or 0755 893 556 (Vodacom) or 0689 360 489 (Airtel)**

Additional requirements for Hostels

- a) Pocket money for meals
- b) 1 mattress 3X6
- c) 2 Pairs of bed sheets (any colour)
- d) Pillow
- e) Mosquito net
- f) One bucket for laundry activities
- g) Other personal stuffs like laundry soap, toiletries, track suit for sports, few pairs of casual clothes, sandals, sport shoes etc.

#### 5. Cafeteria Services

The College has a standard cafeteria where students are served with various meals at affordable prices.

#### 6. Uniforms

All students are supposed to buy or make their own uniforms. However, they should follow the requirements listed below:

##### a) FEMALES

- Two decent white gowns. **It must be thirty centimeters (30 cm) or more below the knees**
- Flat white/black shoes (open shoes or sandals are not allowed)
- Two white laboratory/clinical coats with long sleeves

##### b) MALES

- Two white shirts preferred with long sleeves
- Two pair of decent trousers- khaki colored (cotton materials). **Jeans or tight/model trousers are strictly prohibited.**
- Black or brown leather shoes (open shoes or sandal is not allowed)
- Two white laboratory/clinical coats with long sleeves

## **7. Health Insurance**

All students who possess valid Health Insurance cards (e.g., NHIF, Strategies, Jubilee etc.) should come with them and show them during registration.

**IMPORTANT: Those who were not subscribed to any insurance plan, should pay for NHIF students' package of 50,400/= per year during registration process.**

## **8. Supplementary Examination Fee (Ada ya Mitihani ya Marudio kwa watakaofeli na kupewa nafasi ya kurudia kwa mujibu wa sheria za mitihani za Wizara ya Afya na za NACTE)**

For those students who failed the End of Semester Examination (either I or II) and allowed to sit for Supplementary Examination shall be required to pay 50,000/= for each Module.

## **9. Discipline**

All students are supposed to demonstrate good behaviors within and outside the campus as prescribed in the students' bylaws. Failure to that shall subject the offenders to appropriate disciplinary actions.

## **10. Recommended stationeries for personal use by the students**

The following stationeries are recommended to the students, however, are not mandatory:

- a) Scientific calculator
- b) Exercise books for taking notes
- c) One rim of A4 papers for writing assignments and rough works
- d) Blue/Black Pens (about 15 pens per semester), 5 pencils, 1 ruler
- e) A basic smartphone to enable the student to access soft copies of lecture notes, e-books and internet on-the-go.

## **11. Important Documents for submission during registration**

- a) Admission letter to BUCOHAS (obtained from the admission office or from our website [www.bucohas.ac.tz](http://www.bucohas.ac.tz))
- b) Dully filled Medical Examination Form (can be downloaded from our website [www.bucohas.ac.tz](http://www.bucohas.ac.tz))
- c) Copy of Certificate of Secondary Education Examination or Result slip.
- d) Copy of Birth certificate or National Identity Card (NIDA) or Affidavit
- e) Four recent colored passport size photos
- f) Original pay slip for Tuition fee and administrative fees
- g) Original pay slip for hostel (for those who will need a hostel)

**Warning!**

- **It is a criminal offense to submit false documents (e.g. Fake pay slips or certificates)**
- **No payment shall be refunded if a student withdraws, terminated, or discontinued from the college**